



CENTRE FOR SOCIAL STUDIES

Sponsored by ICSSR (MHRD-GOI)

4.1 b(vii) The particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof

Though the members of the public are not directly engaged with policy making, the Centre is governed by various statutory mechanisms such as Board of Governors, statutory committees, faculty council, the administrative staff and the Director. The Board of governors comprises prominent social scientists, citizens, reputed scholars, public representatives from ICSSR, Government of Gujarat, academic bodies such as university and NGOs. The statutory committees such as the Finance Committee and Building Committee are also represented by the governing board members as well as members from ICSSR, GoG etc. The Centre undertakes research on various social issues such as health, displacement, local self governance, tribal development and organizes workshops and seminars. The general public and experts are invited to participate in these events.

In this connection the faculty of the Centre collaborate with various institutes of higher learning. The details are given below:



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CSS Association with Other Institutes of Higher Learning

Centre for Social Studies, Surat and its faculty have been working in association with various organizations for the purpose of research as well as teaching and consultation assignments.

A. CSS collaboration with institutes of higher learning and other organizations for joint research endeavours:

In addition, CSS has conducted collaborative research with following institutes:

1. Aberdeen University, UK.
2. Action Research in Community Health (ARCH), Dharampur
3. Adhikar, Bhuvneshwar
4. Aman Public Charitable Trust, Delhi
5. ARCH Vahini, Mangrol
6. Bhansali Trust, Surat
7. Centre for Social Studies and Secularism, Mumbai
8. Centre for the Study of Developing Societies, New Delhi
9. Emory University, USA
10. Ford Foundation, New Delhi
11. Gujarat Power Energy Corporation (GPEC), Bharuch
12. Institute of Development Studies, Jaipur
13. Institute of Rural Management, Anand (IRMA)
14. Institute of Social Sciences, New Delhi
15. Jawaharlal Nehru University, New Delhi.
16. Mahatma Gandhi Labour Institute, Ahmedabad
17. Narmada Planning Group, Government of Gujarat
18. OXFAM (India), New Delhi
19. SEWA, Ahmedabad
20. SEWA-RURAL, Jhagadia
21. Surat Municipal Corporation (SMC)
22. Taru, Ahmedabad
23. V V Giri National Labour Institute, Noida
24. Veer Narmad South Gujarat University, Surat
25. Vikas Adhyayan Kendra, Mumbai



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B. Faculty members' association with other institutes for teaching assignment:

While the Centre is primarily a research institution, individual members of its faculty are invited from time to time to deliver lectures at different institutes and universities. Following are the names of some of them:

1. Babasaheb Ambedkar Marathwada University-Aurangabad
2. Bhavnagar University, Bhavnagar
3. Delhi School of Social Work, Delhi
4. Entrepreneurship Development Institute of India, Ahmedabad.
5. Gujarat University, Ahmedabad
6. Gujarat Vidyapeeth, Ahmedabad
7. M.S. University of Baroda, Baroda
8. M. P. Institute of Social Sciences, Ujjain
9. Sardar Patel University-Vallabh Vidyanagar
10. Saurashtra University-Rajkot
11. Shivaji University-Kolhapur
12. SVNIT, Surat
13. Tata Institute of Social Sciences - Mumbai
14. The Mahatma Gandhi Labour Institute, Ahmedabad
15. University of Bombay, Mumbai
16. University of Delhi, Delhi
17. University of Pune, Pune
18. Veer Narmad South Gujarat University, Surat



RULES REGARDING CONSULTANCY

1. The objectives of introducing Consultancy services are two-fold. (a) To transmit the knowledge to the groups or organisations which need the expertise of the Centre's faculty; and (b) To enable the faculty to develop further expertise in their areas of specialisation, through increased interaction with client bodies, groups, etc. The Consultancy should lead to the enrichment of faculty experience and their professional competence.

All the consultation will be in the name of individual faculty member or a group of faculty members and the Centre will bear no responsibility for the completion of work, its content and/or its output.

Involvement of a researcher in any consultancy assignment will primarily be in advisory capacity. This includes aspects like help in conceptualising project, guidance about fieldwork and data collection, data analysis, write-ups, reviews, programme monitoring and evaluations etc.

2. Director's approval is necessary in all cases of faculty involvements in paid consulting assignments. In case where the Director is proposed to act as a consultant for any client organisation, the permission will be sought from the Chair of the CSS Board of Governors (BoG).
3. Time for all consultancy work should not exceed 50 days in a financial year for each faculty member. This time period include holidays, other leave, etc., but excludes sabbatical (extra-ordinary) leave. This time limit of 50 days can be relaxed by the Director in exceptional situation, on review.
4. Terms and Conditions for sharing revenue for undertaking consultancy at the Centre will be as under:
 - A. The consultant will have to share with the Centre 50% of the amount of the agreement he has signed with the client organisation.



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- B. If the consultant receives payment from client organization in instalments, the money will be shared with the CSS in proportion of the payments received by him.
- C. All expenses incurred such as hiring of manpower, fieldwork cost, data processing, secretarial assistance, tax deducted at source for the payment received by him, etc. shall be met by the consultant from his own share of 50%.
- D. The Centre will not bear any cost for any expenses as mentioned above in 4.C for the consultancy.
5. All payments in respect of faculty consultancy will be received in the name of individual faculty consultant.
6. CSS office/library shall be provided record of ToR between faculty and consulting body as well as a copy of the consulting assignment report (if any) submitted to the client body.
7. Consultancy does not include the following: (i) Lectures including teaching; (ii) Fellowships; (iii) Examinership, including paper-setting; (iv) Sitting fees for meetings, seminars, workshops or conferences; (v) Honorarium for evaluation of research proposals, manuscripts, thesis, reports and such other documents.
8. Publication of any reports, articles, publications, etc. published by the consultant will be in the name of consultant. The Centre will not be responsible for any findings, writings, opinions, etc. published by the consultant.
9. CSS Director and/or the Chair of the CSS BoG may use their discretion, if they consider that such discretion is warranted in the institute's wider interests.